

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

Haughton Parish Council Meeting

To be held at Haughton Village Hall on Monday, 24th May, 2021 at 7.00 pm.

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

But please note that they may be excluded from any item the Council should decide should be treated as confidential.

Issued 18/5/2021

Mrs. S. Potts

(Clerk/RFO)

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.

1. Opening remarks from the Chairman on the appointment of the new Clerk.
2. To receive a presentation from Mr. Paul Rochfort, Principal Rights of Way Officer, Staffordshire County Council.
3. To elect a Chairman and receive signed declaration of acceptance offer.
4. To elect a Vice Chairman.
5. For all councillors to complete a disclosable pecuniary interest form.
6. To receive apologies and accept and record any reasons for absences.
7. To receive any Declarations of interest in the following agenda.
8. To elect representatives to other bodies.
9. To appoint members to existing committees.
10. To receive and confirm the minutes of the meetings held on Monday, 26 April, 2021.
11. To receive any reports from Borough, County Councillors and PCSO.
12. To consider planning matters, including planning decisions, notifications of appeals.
13. To consider matters of finance including

a). Accounts for approval

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses	752.00	8.94	760.94
JWH	1054.00		1054.00

- b). To receive financial statements.
 - c). To consider the addition of new Clerk's name on bank mandates.
 - d). To consider insurance renewal due 31st May 2021 from Came & Company (third and final year of three year contract).
14. To discuss Highways, footpath issues including those requiring reporting.
- a) Highways
 - b) Footpaths.
15. To receive report from Councillors/Clerk on:
- a) Park.
 - b) Football Pitch.
16. To receive quotes for the installation of cycle racks upon receipt of the £1,000 Grant.
17. To consider the opening of the Telephone Box Book Exchange.
18. To consider assistance from Duke of Edinburgh student towards a village maintenance project.
19. To confirm the date and time of the next meeting.
20. Meeting close.

RECORDING OF PARISH COUNCIL MEETINGS.

Before the meeting begins Cllrs. are asked to note the provision of the Filming of Meetings (ref "The Openness of Local Government Bodies Regulations 2014").

It is now permitted for minutes to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.