

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

Haughton Parish Council Meeting

To be held at Haughton Village Hall on Friday, 10th September 2021 at 7.00 pm.

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

**But please note that they may be excluded from any item the Council should decide
should be treated as confidential.**

Issued 06/09/2021

Suzanne Potts

(Clerk/RFO)

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To receive and confirm the minutes of the meetings held on Monday, 26th July 2021.
4. To receive reports from Borough, County Councillors, Clerk and PCSO.
5. To consider planning matters, including planning decisions, notifications of appeals.

Updates on the following:

Planning Application Reference 21/34722/HOU Willowdene, Rectory Lane, Haughton.

Planning Application Reference 21/34220/OUT Land Adj. The Cottage, Church Eaton Road, Haughton.

6. To consider matters of finance including:

- a). To approve expenditure:

Due to the timing of this meeting being early in the month as the Annual Meeting has taken the usual 4th Monday date there are no accounts to approve. September expenditure will be approved at the next Parish Council meeting.

- b). To receive financial reports:

As above.

7. To discuss Highways, footpath issues including those requiring reporting.

- a) Highways.

To discuss the possibility of a 20mph zone on Rectory Lane outside the primary school.

b) Footpaths.

A Rights of Way strategy for Haughton Parish Council is to be discussed. Discussion to include update from site visit with Paul Rochfort to Dale Common to look at Footpath 9 and initiate with Staffs County Council the potential for establishing a volunteer group to assist with Rights of Way maintenance.

To discuss various email correspondence in relation to Footpaths / Rights of Way from Parishioner A.Hopper, previously circulated to Councillors via email.

To consider the Connecting Communities through Walking initiative from Stafford Borough Council and whether Haughton would benefit from taking part.

8. To receive report from Councillors/Clerk on:

a) Park.

b) Football Pitch. Clerk has approved two linings of the pitch, one to mark out the pitch at the beginning of the season and the second to go over the lines at a later date. Cost is £90 plus VAT.

9. Parish Councillor vacancy – closing date for applications was 3rd September 2021. Council to approve Personnel Committee to conduct interviews with candidates as soon as practicable and make recommendation for appointment to full Council.

10. To discuss costs involved with Parish Council website hosting individual email addresses for Councillors following guidance issued by SPCA.

11. Dog gloves, to decide on the future use of dog gloves following Parish Survey. A four month supply has been purchased and these have been in use since early August and should last up to and including November.

12. To consider request from former Councillor A.Hopper for the approved June minutes to be amended to include reason for resignation.

13. To discuss progress of the Procedures Review Working Group in reviewing the Parish Council's policies. This is an annual legal requirement for the Parish Council.

14. One additional cut of the grass has been authorised by Clerk after the end of August, Council to decide whether any further cuts are required this year.

Grass cutting contract is in it's final year of three. Request Council's permission to seek quotations for a new three year contract. Request approval to combine contract for Grassy Lane, footpath style strimming, football pitch etc into main quotation document

rather than having separate contracts. Determine number of cuts required and whether quotation to remain as number in previous contract.

15. Discuss timings for Budget Preparations and agree timetable with Council.

16. Allimore Green visits have been confirmed with Staffordshire Wildlife Trust - Tuesday 28th June at 2.00pm and Thursday 30th June at 6.30pm.

17. Correspondence has been received from Village Hall Secretary, Sue Beatty, thanking the Parish Council for the provision of a cycle rack. Peter Skelson has completed the re-varnishing of the Parish Council Notice Board, this has been carried out at no cost to the Parish Council. Clerk has written a letter of thanks to Peter. Additionally the Village Hall Deeds are now in the possession of the Haughton Parish Clerk for safekeeping.

18. To consider and approve new contract for Clerk, S.Potts to reflect her permanent appointment from 1st August 2021. To consider and approve a clawback agreement in respect of the cost of the CiLCA course.

19. Defibrillator training sessions; dates, timings and venue to be confirmed at meeting.

20. To confirm the date and time of the next meeting as: to follow on at the conclusion of the Parish Meeting, Monday 27th September 2021.

21. Meeting close.

RECORDING OF PARISH COUNCIL MEETINGS.

Before the meeting begins Cllrs. are asked to note the provision of the Filming of Meetings (ref "The Openness of Local Government Bodies Regulations 2014").

It is now permitted for minutes to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting.