

HAUGHTON PARISH COUNCIL

Clerk: Suzanne Potts

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MINUTES.

Minutes of the meeting held Monday 28th March, 2022, at 7.00p.m at Haughton Village Hall.

Attendees: Cllr. M. Allen. Cllr. G. Anslow. Cllr. P. Prokopa. Cllr. I. Sunley. Cllr. S.Taylor.
Cllr. D. Warbrick. Cllr. J. Woodcock. Clerk to the Parish Council - S. Potts.

Public: No members of the public were present. Public Open Forum – No issues were raised.

1. To receive apologies and accept and record any reasons for absences. Cllr. Sutherland tendered an apology due to ill health, PCSO's Wright and Fry tendered apologies and Cllr. Winnington tendered an apology due to a conflicting meeting. The apologies and reasons for absence were accepted.

2. To receive declarations of interest from members regarding items on the agenda.
None received.

3. Introductory remarks were given by the Chairman. He reminded councillors that on 4th May clerk will have been in post for one year, an appraisal and review of the last year will take place with all councillors having the opportunity to input via a questionnaire which will be circulated.

4. To receive and confirm the minutes of the meetings held on Monday 28th February 2022. The minutes of the meeting were accepted as a true and accurate record.

5. To receive reports from Borough, County Councillors, Clerk and PCSO. Clerk's report contained updates on the Allimore Green visits which have been arranged for 28th and 30th June. Clerk listed a number of meetings that had taken place since the last council meeting which included a Jubilee working group meeting, Community Speed Watch introductory session, a meeting at the Old Posting Office to discuss parking, a meeting at the Jim Jarvis playing field with the manager of Stafford Rangers Under 13's and a policy working group meeting.

6. To consider planning matters, including planning decisions, notifications of appeals and updates. Reference 21/34484/HOU Prince Avenue. Council awaits the information requested by Highways before commenting on this application.
Reference 21/34220/OUT Church Eaton Road. Call in has been withdrawn by Cllr. Winnington.

7. Finance a). The following expenditure was approved for payment.

DESCRIPTION	NET	VAT	GROSS
Salaries and Expenses	889.04	3.24	892.28
HMRC	326.03		326.03
Haughton Village Hall – hire February meeting	23.00		23.00
HAGS SMP Ltd Park equipment	46.08	9.21	55.29
Town and Parish Websites	322.00		322.00
TOTALS	£1,606.15	£12.45	£1,618.60

(Payments made using HPC debit card – none).

b). Financial reports were accepted by the council. The council took note of the NJC National Salary Award and authorised its implementation, backdated to 1st April 2021 and is included in the payments above. Council approved for Cllr. Prokopa to become an additional online bank signatory to the Lloyds Bank accounts

8. To discuss highways, public rights of way issues including those requiring reporting.

a). Highways. JR Landscaping to be requested to cut two additional pieces of grass in addition to those shown on the grass cutting schedule. Community Speed Watch – dates are awaited for the training of volunteers. Highways Speed & Volume survey on the A518 will take place as soon as Staffs CC Highways Department can accommodate it.

b). Public Rights of Way. Costs are to be sought from Paul Rochfort, PROW officer, for two kissing gates on Footpath 5. The park warden is to be asked to repair a number of stiles where practical and possible to do so.

9. To receive report from Councillors/Clerk on:

a). Park. Cllr. Taylor delivered the park report and reported that in addition to the normal day to day checks, the park warden had also cleaned much of the park equipment and cut down a number of trees and branches that had self-rooted by the skate park. He had also carried out the replacing of the chain on the zip wire. Clerk reported that all the major recommendations on the ROSPA report had now been carried out.

b). Football Pitch. Clerk reported that Haughton F.C. are to fold but Stafford Rangers Under 13's will be using the pitch. Clerk has also had an enquiry from a Gnosall youth team.

10. An update from the Queen's Platinum Jubilee celebrations working group was received. Plans are underway for the Jubilee Picnic on 5th June and good progress is being made. A grant application has been submitted to Stafford Borough Council to help finance the event.

11. Council approved the renewal of SPCA / NALC membership.

12. Progress was reviewed on the initiatives that resulted from the Parish Survey of 2021 and an update will be given at the Annual Parish Assembly.

9.00pm – Standing orders were suspended, Council agreed to continue to the conclusion of the agenda.

13. Council resolved to ratify the Risk Assessment policy for 2022 and also agreed to adopt an Abusive, Persistent and Vexatious Complaints Policy as recommended by the Procedures Review Working Group which met on 21st March to examine sample policies.

14. Renewal of mole prevention contract was discussed, it was agreed that the contract would not be renewed.

15. To consider tenders received for the grazing of Dale Common. Council resolved to accept the one tender received for the lease of Dale Common for one year.

16. Correspondence had been received from the Patients Participation Group at Gnosall Surgery requesting the Parish Council's assistance in communicating with Haughton residents who use the surgery.

17. To receive any future agenda items. Clerk requested agenda items for the next meeting to be received by email no later than 14th April.

18. Date and time of next meeting was confirmed as 2pm Monday 25th April 2022. This will be followed by the Annual Parish Assembly at 7pm. Council was reminded of Clerk's holiday from 8th to 15th April. Additionally Clerk requested to carry a week's holiday entitlement into next year, this leaves one day remaining to be taken on 31st March 2022 – this was accepted by Council. Councillor Woodcock gave her apologies for the next meeting.

19. Meeting closed at 9.25pm.