

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend
The Meeting of Haughton Parish Council
To be held at Haughton Village Hall on Tuesday 24th June 2024 at 7:00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 19/06/2024

Jon Brumwell, Clerk to Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the Annual Meeting of the Council held on Wednesday 22nd May 2024 – see **Appendix A**.
4. Actions from Last Meeting
5. To determine which agenda items, if any, should be taken with the public excluded (see NOTE).
6. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, Village Hall and Clerk.
7. Financial Report – a report will be tabled to include:
 - (a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1 – to ratify:
 - (b) Bank reconciliation as at 31st May 2024 – to note.
 - (c) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed below:

DESCRIPTION	NET	VAT	GROSS
J R Landscaping (Invoice 1319)	374.58	74.92	449.50
Village Hall	25.00	0.00	25.00
Salaries and Expenses			788.20
Kim Squires (Internal Audit)	196.10	0.00	196.10
Staffordshire Parish Council Association	301.00	0.00	301.00
<u>Direct Debit Payments</u>			
<i>EE Mobile</i>	£12.67	£2.53	£15.20

- (d) Income Received – to note:

Lloyds Bank (Lloyds Reserve – interest June) £ 9.20

8. To discuss highways, public rights of way and related issues including those requiring reporting:
 - a) Highways including grass cutting
 - b) Public Rights of Way
 - c) To receive quotes for installation of picnic tables with concrete pad (to be tabled) and resolve as appropriate.
9. To receive reports from Councillors on:
 - a) Park
 - b) Football Pitch

10. Programme of Works – Progress Report

To receive an update report on the Council's programme of works and projects.

11. Jim Jarvis Memorial Playing Field – Safety Inspection

To note, and resolve on as appropriate, that the RoSPA Play Safety Annual Inspection will be in August at a cost of £78.00 exclusive of VAT, an increase of £3.00 (exc VAT) on the 2023 cost.

12. St Giles Primary Academy

To receive, consider, and resolve if appropriate, an enquiry received from St Giles Primary Academy regarding community activities being undertaken by pupils of the academy – see **Appendix B**.

13. Litter Pick – warning signs

To consider, and resolve if appropriate, purchase of two cone-mounted litter pick warning signs at a cost of £26.50 per sign (exclusive of VAT) plus £3.50 carriage, and two road traffic cones at a cost of £13.33 per cone exclusive of VAT.

14. Ash Drive

To consider issues relating to Ash Drive that were raised by a member of the public at the Annual Parish Meeting held on Monday 29th April 2024.

15. Annual Parish Meeting – Donation to charity

To consider, and resolve if appropriate, making a donation to a charity in lieu of payment to the guest speaker at the Annual Parish Meeting held on 29th April 2024.

16. Review of Clerk's Contract of Employment

To consider, and resolve if appropriate, amendments to the Clerk's contract of employment – see **Appendix C**.

17. To receive any future agenda items by Monday, 15th July 2024.

18. To confirm the date and time of the next meeting as Monday, 22nd July 2024 at 7.00pm.

NOTE: If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved: *To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.*