

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

The Meeting of Haughton Parish Council

To be held at Haughton Village Hall on Monday 23rd September 2024 at 7:00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 17/09/2024

Jon Brumwell, Clerk to Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the Meeting of the Council held on Monday 22nd July 2024 – see **Appendix A**.
4. Actions from Last Meeting (report to be tabled)
5. To determine which agenda items, if any, should be taken with the public excluded (see NOTE).
6. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, Village Hall and Clerk.
7. Financial Report – a report will be tabled to include:
 - (a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1 – to ratify:

ABUS combination padlock	£24.59 (exc VAT)	
Land Registry searches x 3	£ 9.00 (no VAT)	
(b) Previously approved expenditure (Paid – for information)		Minute
ABUS combination padlock	£ 24.59 (exc VAT)	26/02/2024 – 08
IPAD SP2 AED Pads x 3	£160.35 (exc VAT)	2024/058
 - (c) Bank reconciliation as at 31st August 2024 – to note.
 - (d) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed below:

DESCRIPTION	NET	VAT	GROSS
Village Hall	25.00	0.00	25.00
JR Landscaping (Invoice 1332)	374.58	74.92	449.50
RoSPA Safety Inspection	106.00	21.20	127.20
Marmax	990.00	198.00	1,188.00
JR Landscaping (Invoice 1332)	374.58	74.92	449.50
Salaries			967.40
<u>Direct Debit Payments</u>			
EE Mobile	£12.67	£2.53	£15.20

- (e) Income Received – to note:

Lloyds Bank (Lloyds Reserve – interest August) £ 8.00

8. To discuss highways, public rights of way and related issues including those requiring reporting:
 - a) Highways including grass cutting
 - b) Public Rights of Way
 - c) Village sign – A518

9. To receive reports from Councillors on:

- a) Park
- b) Football Pitch

10. Programme of Works – Progress Report (to be tabled)

To receive an update report on the Council's programme of works and projects.

11. Grass-Cutting – Tender Review

To review the existing tender for grass-cutting and propose amendments before the contract is put out to tender – see **Appendix B**.

12. Publication Scheme - Costs

To consider, amend, approve and adopt if appropriate, a Publication Scheme to be published on the Parish Council's website – see **Appendix C**.

13. St Giles Churchyard

To consider, and resolve if appropriate, payment of the first part of the Parish Council's contribution to the maintenance of St Giles Churchyard.

14. St Giles Churchyard – Tree Work

To consider, and resolve if appropriate, a request for support received from 'The Tidy Bunch' for tree work to be undertaken in St Giles Churchyard – see **Appendix D**.

15. Annual RoSPA Safety Inspection

To receive the annual RoSPA inspection report for play equipment at the Jim Jarvis Memorial Field and to consider, and resolve if appropriate, actions arising from the report – see **Appendix E**.

16. Water Butts

To consider an initiative to provide water butts to residents if match-funding can be secured from the County Council – see **Appendix F**.

17. Remembrance - Wreath

To consider, and resolve if appropriate, obtaining a wreath from the Royal British Legion to be laid at the Cenotaph on Remembrance Sunday and an appropriate donation for the same. A donation of £25.00 is suggested.

18. Budget 2025/26 - Proposals

To request that councillors submit costed proposals for projects or works to be undertaken in 2025/26 for inclusion on the agenda of the October meeting for initial discussion. Budget-setting will be discussed at the November meeting.

19. Thermal Imaging Project

To note that with the return of darker, colder nights it will be possible to resume the thermal imaging project. Residents who previously expressed interest in a survey will be contacted and the service will be publicised locally on Facebook etc.

20. To receive any future agenda items by Monday, 21st October 2024.

21. To confirm the date and time of the next meeting as Monday 28th October 2024 at 7.00pm.

NOTE: If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved: *To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.*