

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

The Meeting of Haughton Parish Council

To be held at Haughton Village Hall on Wednesday 4th December 2024 at 7:30 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 29/11/2024

Jon Brumwell, Clerk to Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the Meeting of the Council held on Monday 28th October 2024 – see **Appendix A**.
4. Actions from Last Meeting (report to be tabled)
5. To determine which agenda items, if any, should be taken with the public excluded (see NOTE).
6. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, Village Hall and Clerk.
7. Planning – Applications for consideration
 1. 24/39412/LDC – To confirm Annex as Lawful. Camomile, Watery Lane, Haughton.
 2. 24/39788/FUL - Variation of conditions 2, 6, 7 and 8 on application 20/32544/FUL. Shutt Heath Farm, Shutt Heath Road, White Cross.
 3. 24/39937/HOU – Replacement Detached Garage. Oak Tree Farm, Newport Road, Haughton.
8. Financial Report – a report will be tabled to include:
 - (a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1.
 - (b) Previously approved expenditure (Paid – for information) Minute
 - (c) Bank reconciliation as at 31st October 2024 – to note.
 - (d) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed below:

DESCRIPTION	NET	VAT	GROSS
Village Hall	25.00	0.00	25.00
JR Landscaping (Invoice 1351)	374.58	74.92	449.50
Parish Online (Invoice 41UG018-0006)	80.00	16.00	96.00
Salaries			TBC
<u>Direct Debit Payments</u>			
<i>EE Mobile</i>	£12.67	£2.53	£15.20

- (e) Income Received – to note:

Lloyds Bank (Lloyds Reserve – interest October)	£ 6.66
Stafford Borough Council (precept – 2 nd payment)	£12,556.50
Stafford Railway Building Society (interest – annual)	£ 270.48

9. Lloyds Bank – introduction of bank charges

To receive notice of Lloyds Bank's introduction of monthly bank charges – see **Appendix B**.

10. To discuss highways, public rights of way and related issues including those requiring reporting:

- a) Highways including grass cutting
- b) Public Rights of Way

11. To receive reports from Councillors on:

- a) Park
- b) Football Pitch

12. Programme of Works – Progress Report (to be tabled)

To receive an update report on the Council's programme of works and projects.

13. Gnosall FC – Request for use of Football Pitch

To consider a request from Gnosall FC for exclusive use of the football pitch at the Jim Jarvis Memorial Playing Field on Saturdays and Sundays within the football season. As part of this request Gnosall FC have offered to undertake maintenance of the football pitch including grass-cutting, line-marking and aeration for a 12-month period from the date any agreement takes effect.

14. Grass-Cutting – Tender Reviews

To review the revised tenders for grass-cutting and propose amendments before the contracts are put out to tender – see **Appendix C** (mowing in the village) and **Appendix D** (Football Pitch).

15. Water Butts

To receive an update on the initiative to provide water butts to residents.

16. Parish Council surgeries

To consider holding an open Parish Council surgery at Haughton Village Hall as part of the Craft Fair held on the second Saturday of each month. Stalls are £5.00 currently and the Craft Fair runs from 10.00am to 1.00pm.

17. Remembrance Service – Signs for Cones

To consider purchasing warning signs for the Parish Council's existing traffic cones to make drivers aware of the gathering at the War Memorial that takes place on Remembrance Sunday. Signs similar to the litter pick signs would cost £29.95 each (exc VAT).

18. Local Government Services Pay Agreement for 2024

To consider, and resolve if appropriate, the Local Government Services Pay Agreement for 2024, and to note the increase in the National Minimum Wage from £11.44 to £12.21 from April 2025 – see **Appendix E**.

19. Parish Council Tax Base 2025/26

To receive notification from Stafford Borough Council of the Parish Council Tax Base for 2025/26 – see **Appendix F**.

20. Draft Budget 2025/26

To consider, and resolve if appropriate, the Parish Council's proposed budget for 2025/26 – see **Appendix G** (Income to Date), **Appendix H** (Expenditure to Date), **Appendix I** Bank (Reconciliation to 31 October 2024), **Appendix J** (Overview to 29 November 2024) and **Appendix K** (Detailed Summary with Budget Recommendations).

21. Delegation of Powers

To delegate powers to the Clerk until the next Parish Council meeting and to determine the scope of those powers.

22. To receive any future agenda items by Monday, 20th January 2025.

23. To confirm the date and time of the next meeting as Monday 27th January 2025 at 7.00pm.

NOTE: If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved: *To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.*