

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

The Meeting of Haughton Parish Council

To be held at Haughton Village Hall on Monday 24th February 2025 at 7:00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 19/02/2025

Jon Brumwell, Clerk to Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the Meeting of the Council held on Wednesday 27th January 2025 – see **Appendix A**.
4. Actions from Last Meeting (report to be tabled)
5. To determine which agenda items, if any, should be taken with the public excluded (see NOTE).
6. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, Village Hall and Clerk.
7. Planning – Applications for consideration
 1. [25/40229/PAR](#) – Existing steel frame barn to be converted into two dwellinghouses with associated foul treatment plants. Shutt Heath Farm, Shutt Heath Road, White Cross.
8. Financial Report – a report will be tabled to include:
 - (a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1.
 - (b) Bank reconciliation as at 31st January 2025 – to note.
 - (c) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed below:

DESCRIPTION	NET	VAT	GROSS
JR Landscaping (Invoice 1365)	374.58	74.92	449.50
Salaries			TBC
<u>Direct Debit Payments</u>			
<i>EE Mobile</i>	£13.53	£2.71	£16.24

- (d) Income Received – to note:

Lloyds Bank (Lloyds Reserve – interest January) £ 6.90

9. To discuss highways, public rights of way and related issues including those requiring reporting:
 - a) Highways including grass cutting
 - b) Public Rights of Way
10. To receive reports from Councillors on:
 - a) Park
 - b) Football Pitch
11. Programme of Works – Progress Report (to be tabled)
To receive an update report on the Council's programme of works and projects.

12. Grass-Cutting – Tender Process

To receive tenders for grass-cutting and resolve if appropriate regarding which tender is accepted – see Tender Report (to be circulated).

13. Civic Amenity visits 2025

To note, and resolve if appropriate, that due to unavailability of Haughton Village Hall on the agreed dates, the arrangements for Civic Amenity visits for 2025 will be re-arranged and will now be arranged for Saturday 3rd May and Saturday 18th October 2025 (subject to availability).

14. Parish Council .gov domain name

To consider, and resolve if appropriate, on the gov.uk domain name which is to be registered for the Parish Council's website and email addresses. The Council is requested to note guidance on acceptable domain names, specifically that *'[A] parish council can use bonbyparishcouncil.gov.uk, bonbyparish.gov.uk or bonby-pc.gov.uk. If your council uses an established abbreviation in its current domain name, you may be able to use it for a .gov.uk domain. Any domain applications using an abbreviation must end with -pc.gov.uk.'* The available options are:

1. haughtonparishcouncil.gov.uk
2. haughton-pc.gov.uk

15. Best Kept Village 2025

To note that the opening date for entries for the Best Kept Village Community Competition for 2025 is 1st March 2025 and to consider, and resolve if appropriate, on the following:

1. Whether the Parish Council wishes enter the Best Kept Village Community Competition for 2025; and
2. Whether the Parish Council wishes to host a Best Kept Village Community Competition information event at Haughton Village Hall.

16. Standards Working Group

To arrange a meeting of the Standards Working Group to consider review of the Council's policies including:

- (1) Financial Regulations – see **Appendix B**
- (2) Standing Orders – see **Appendix C**
- (3) Complaints Procedure – see **Appendix D**
- (4) Unreasonable Complaints Policy – see **Appendix E**
- (5) Appraisal Procedure – see **Appendix F**

17. Repairs to Gate Posts – Grassy Lane entrance to Playing Field

To consider, and approve if appropriate, a quote received for repair of the gate posts at the Grassy Lane entrance to Playing Field using concrete half-posts to replace rotted and failed wooden posts at a cost of £139.17 (exclusive of VAT).

18. To review the Clerk's salary

To consider, and resolve if appropriate, the uplift to be applied to the Clerk's salary to give effect to the Local Government Services Pay Agreement for 2024 – see **Appendix G**.

19. To receive any future agenda items by Monday, 17th March 2025.

20. To confirm the date and time of the next meeting as Monday 24th March 2025 at 7.00pm.

NOTE: If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved: *To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.*