

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend
The Meeting of Haughton Parish Council
To be held at Haughton Village Hall on Monday 24th March 2025 at 7:00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 19/03/2025

Jon Brumwell, Clerk to Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the Meeting of the Council held on Monday 24th February 2025 – see **Appendix A**.
4. Actions from Last Meeting (report to be tabled)
5. To determine which agenda items, if any, should be taken with the public excluded (see NOTE).
6. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, Village Hall and Clerk.
7. Planning
 - (a) Applications for consideration
 1. [24/39997/FUL](#) – Reconfiguration of existing touring caravan site to provide 12 improved pitches and amenity block. Red Lion Farm, Church Eaton Road, Haughton.
 2. [25/40212/HOU](#) - Erection of a carport on existing parking space adjacent to garage. Rowan House, Watery Lane, Haughton.
 - (b) Appeals (for information)
 1. 24/39412/LDC - Application for a Lawful Development Certificate- Existing. Confirmation that the use of a detached garage as an annexe is lawful. Camomile, Watery Lane, Haughton.
8. Financial Report – a report will be tabled to include:
 - (a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1.
 - (b) Bank reconciliation as at 28th February 2025 – to note.
 - (c) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed below:

DESCRIPTION	NET	VAT	GROSS
JR Landscaping (Invoice 1368)	374.58	74.92	449.50
BRM Services (Playing Field gate repairs)	139.17	27.83	167.00
Tom's Landscapes Ltd (mole catcher)	150.00		150.00
Salaries			TBC
Haughton Village Hall	25.00		25.00
Town and Parish Council Websites (Inv 1801387)	560.00		560.00
<u>Direct Debit Payments</u>			
<i>EE Mobile</i>	£13.53	£2.71	£16.24

- (d) Income Received – to note:

Lloyds Bank (Lloyds Reserve – interest February) £ 7.13

9. Programme of Works – Ear Mark Reserves (EMRs)

To consider, and resolve if appropriate, the establishment of EMRs for approved projects. The following EMRs and balances are suggested:

DESCRIPTION	Current Balance	Add	Proposed Balance
Play Area and Playing Field Maintenance	8,000	2,000	10,000
Footpaths (reflects existing provision)	0	2,000	2,000
Defibrillators (NEW)	0	2,000	2,000
Road Safety (reflects existing provision)	0	2,500	2,500
Green Initiatives(reflects existing provision)	0	500	500

The proposed balances reflect budget provision already approved e.g. £2,500 for speed indicator signs approved in 2024/2025 budget. Other provision such as for defibrillators is a 'sinking fund' for replacement of equipment which are end of life.

10. To discuss highways, public rights of way and related issues including those requiring reporting:

- a) Highways including grass cutting
- b) Public Rights of Way
- c) Litter Picks

11. To receive reports from Councillors on:

- a) Park
- b) Football Pitch

12. Donation in recognition of village gateway planters

To consider, and resolve if appropriate, a donation to the prison visitors' facilities in gratitude for the new village gateway planters constructed at Stafford prison.

13. Standards Working Group

To receive the report of the Standards Working Group following the annual review of the Council's policies. The Council is required to review, amend and if appropriate, adopt the revised Model Financial Regulations.

14. Parish Council .gov domain name

To receive an update on progress towards registration of the new domain name.

15. Dale Common – Management Plan

To consider, and approve if appropriate, a revised management plan for Dale Common – see **Appendix B**.

16. Annual Parish Meeting

To note that the Annual Parish Meeting will be held on Monday 28th April 2025 commencing at 7.00pm.

17. To receive any future agenda items by Friday 14th April 2025.

18. To confirm the date and time of the next meeting as Wednesday 30th April 2025 at 7.30pm.

NOTE: If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved: *To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.*