

## PUBLIC NOTICE

Parish Councillors are hereby summoned to attend  
The Meeting of Haughton Parish Council  
To be held at Haughton Village Hall on Monday 23<sup>rd</sup> June 2025 at 7:00 pm

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### THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 18/06/2025

Jon Brumwell, Clerk to Haughton Parish Council

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**Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.**

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the Annual Meeting of the Council held on Monday 26<sup>th</sup> May 2025 – see **Appendix A**.
4. To determine which agenda items, if any, should be taken with the public excluded (see NOTE).
5. Actions from Last Meeting (report to be tabled)
6. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, Village Hall and Clerk.
7. Planning – Application for Consideration  
[25/40558/HOU](#) Haslemere House, Newport Road Haughton Stafford Staffordshire ST18 9ES - Internal remodel, front elevation facelift and a two storey rear extension.
8. Planning – Appeal  
25/40212/HOU Rowan House Watery Lane Stafford - Erection of a carport on existing parking space adjacent to garage.
9. Financial Report – a report will be tabled to include:
  - (a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1.
  - (b) Bank reconciliation as at 31<sup>st</sup> May 2025 – to note.
  - (c) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed below:

| DESCRIPTION                         | NET    | VAT   | GROSS  |
|-------------------------------------|--------|-------|--------|
| Haughton Village Hall               | 25.00  | 0.00  | 25.00  |
| Salaries                            |        |       | 764.82 |
| <b><u>Direct Debit Payments</u></b> |        |       |        |
| <i>EE Mobile</i>                    | £14.28 | £2.86 | £17.14 |

- (d) Income Received – to note:

Lloyds Bank (Lloyds Reserve – interest May)                      £        11.75

10. To discuss highways, public rights of way and related issues including those requiring reporting:
  - a) Highways including grass cutting
  - b) Public Rights of Way
11. To receive reports from Councillors on:
  - a) Park
  - b) Football Pitch

12. Notice Board – repairs

To consider, and resolve if appropriate, a quote received from BRM Services for repairs to the Council's notice board at the corner of Royds Close and A518 Newport Road. The recommended repair is a metal spur against each post concreted in at a cost of £106.67 (exclusive of VAT).

13. Dog Waste Bags

To consider, and resolve if appropriate, the purchase of dog waste gloves to replenish the Council's dispensers at a cost of £23.20 per 800 bag case (exclusive of VAT). 12 cases will be sufficient for 18 months supply at a total cost of £278.40 (exclusive of VAT).

14. Village Gateways – Signs

To consider, and resolve if appropriate, designs for village name signs to be positioned on A518 Newport Road to replace the missing sign (East) and existing sign (West) and to review the location of each sign prior to obtaining the consent of the Highways Authority.

15. Village Gateways – Planters

To note the repeated theft of bedding plants from the planters and consider what steps can be taken to prevent recurrence of this issue.

16. Review of Parish Council Strategy

To consider, and resolve if appropriate, the Council's projects for the 2025/2026 financial year. The following proposals have been received:

- Update of Village Map x2 (£200)
- Location signs for position of Defibs in the village (£400+Highways charge)
- PROW - replacing stiles with kissing gates (in conjunction with SCC) (£1,200)

17. Woodland Trust - Tree Packs

To consider, and resolve if appropriate, making an application under the Woodland Trust's free tree pack initiative. The Woodland Trust is currently accepting applications for packs to be delivered from the first week of November 2025.

18. To receive any future agenda items by Monday 21<sup>st</sup> July 2025.

19. To confirm the date and time of the next meeting as Monday 28<sup>th</sup> July 2025 at 7.00pm.

**NOTE:** If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved: *To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.*