

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

The Meeting of Haughton Parish Council

To be held at Haughton Village Hall on Monday 28th July 2025 at 7:00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 23/07/2025

Jon Brumwell, Clerk to Haughton Parish Council

Public Open Forum – Members of the public are invited to address the Council on any issue over which it has power for up to FIVE minutes each, with the item lasting a maximum of TEN minutes.

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the Annual Meeting of the Council held on Monday 23rd June 2025 – see **Appendix A**.
4. To determine which agenda items, if any, should be taken with the public excluded (see NOTE).
5. Actions from Last Meeting (report to be tabled)
6. To receive reports from Borough and County Councillors, SPCA, PCSO, Chair, Village Hall and Clerk.

7. Financial Report – a report will be tabled to include:

(a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 4.1.

Detail	NET	VAT	GROSS
Asda Ltd (A4 paper)	4.58	0.92	5.50
Microsoft (Annual Licence)	115.20	23.04	138.24
Timpson Ltd (keys for playing field padlocks)	15.54	3.11	18.65

(b) Bank reconciliation as at 30th June 2025 – to note.

(c) Payments for approval: To approve online payment, cheque payment and payment of direct debits as detailed below:

DESCRIPTION	NET	VAT	GROSS
Haughton Village Hall	25.00	0.00	25.00
Acer Garden Landscapes (Invoice 8418)	650.00	130.00	780.00
Acer Garden Landscapes (Invoice 8466)	1,025.00	205.00	1,230.00
BRM Services (noticeboard repairs)	106.67	21.33	128.00
Salaries			432.18
<u>Direct Debit Payments</u>			
<i>EE Mobile</i>	£14.28	£2.86	£17.14

(d) Income Received – to note:

Lloyds Bank (Lloyds Reserve – interest June) £ 11.43

8. To discuss highways, public rights of way and related issues including those requiring reporting:
 - a) Highways including grass cutting
 - b) Public Rights of Way
9. To receive reports from Councillors on:
 - a) Park
 - b) Football Pitch

10. Playing Field – Anti-social behaviour

To note that both combination padlocks securing access to the playing field and play area have been tampered with and rendered unusable. The locks have been removed and replaced with the conventional padlocks previously used. A new set of keys has been provided to the grass contractor.

11. Playing Field – Adoption

To consider, and resolve if appropriate, a resolution to explore the adoption of the Jim Jarvis Playing Field under an asset transfer agreement with Stafford Borough Council.

12. Village Gateways – Signs

To receive initial designs and indicative costs of replacement village gateway signs – see **Appendices B, C, D and E.**

13. Parish Council Strategy 2025/2026

To note the Council's projects for the 2025/2026 financial year as approved at the June meeting:

- Update of Village Map x2 (projected cost £200) – this will be investigated and will mainly consist of updating information and photographs.
- Public Rights of Way - replacing stiles with kissing gates (in conjunction with SCC) (projected cost £1,200) – this will be pursued as part of the ongoing Public Rights of Way improvement project (dependent upon availability of County Council funding).
- Traffic-calming and 40mph zone at village gateways – this will be pursued with Highways.
- Re-painting benches at Jim Jarvis Playing Field.

14. Delegation arrangements

To devolve powers to Clerk until the next Parish Council meeting and determine the scope of those powers.

15. To receive any future agenda items by Monday 15th September 2025.

16. To confirm the date and time of the next meeting as Monday 22nd September 2025 at 7.00pm.

NOTE: If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved: *To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.*