

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend
An Extraordinary Meeting of Haughton Parish Council
To be held at Haughton Village Hall on Monday 31st March 2025 at 6:00 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 26/03/2025

Jon Brumwell, Clerk to Haughton Parish Council

PLEASE NOTE that as this is an Extraordinary meeting with a limited agenda the usual Public Open Forum will not form part of the meeting..

1. To receive apologies and accept and record any reasons for absences.
2. To receive declarations of interest from members regarding items on the agenda.
3. To confirm and approve minutes of the Meeting of the Council held on Monday 24th March 2025 – see **Appendix A**.
4. To determine which agenda items, if any, should be taken with the public excluded (see NOTE).
5. Standards Working Group
 - (a) To consider, and resolve if appropriate, the Group's report on its review of all Council policies; and
 - (b) to consider, and resolve and adopt as appropriate, the following policies:
 - (1) Financial Regulations – see **Appendix B**
 - (2) Standing Orders – see **Appendix C**
 - (3) Complaints Procedure – see **Appendix D**
 - (4) Unreasonable Complaints Policy – see **Appendix E**
 - (5) Appraisal Procedure – see **Appendix F**
6. To review the following:-
 - a) Risk assessment – see **Appendix G**
 - b) Asset Register and Property List – see **Appendix H**
7. Parish Council .gov domain name
To receive an update on progress towards registration of the new domain name.
8. VE Day memorial event
To consider, and approve if appropriate, arrangements similar to those made for the 75th anniversary of VE Day in 2020 (that the Parish Council pay for the hire of Haughton Village Hall for any local community group wishing to organise activities to commemorate the 80th anniversary of VE Day). Saturday 3rd May, Sunday 4th May and Sunday 11th May are currently available. Budget provision of £200.00 is suggested, under powers granted by section 145 LGA 1972.
9. Annual Parish Meeting - update
To receive an update on arrangements for the Annual Parish Meeting will be held on Monday 28th April 2025 commencing at 7.00pm, and to consider, and approve if appropriate, a budget of £100.00 for printing and distribution of flyers.
10. To receive any future agenda items by Friday 14th April 2025.
11. To confirm the date and time of the next meeting as Wednesday 30th April 2025 at 7.30pm.

NOTE: If the Council determines that an item or items of the Agenda should be taken with the public excluded the following motion will be moved: *To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.*